**IMPORTANT**

**PLEASE READ RETREAT REGISTRATION PROCEDURES**

3 Steps to SBCC Summer Retreat 2017 Registration:

1. Complete and submit the SBCC Liability & Emergency Medical form (attached).
2. Complete the **ONLINE** Forest Home Medical/Liability form (see below)
3. Submit payment - either cash or check payable to South Bay Community Church, or pay online at [www.southbaycommunitychurch.com](http://www.southbaycommunitychurch.com) – go to the summer retreat event.

LAST DAY TO REGISTER: **July 16, 2017**

Good news!

Forest Home Camp now has their Medical/Liability form online! Here are a few tips for completing the online form…

* You must fill out one Medical/Liability form for EACH student.
* When you set up your account, each child will be listed as part of your family.
* Once the information is saved, next time your child attends a retreat at Forest Home, then you only need to verify and update the existing information!!!
* The online form is to submit your child’s information only… not for payments. Payments are to be made to South Bay Community Church.

***What you need BEFORE you go online…***

* Medical insurance card information.
* Primary doctor name and phone number.
* Date of last Tetanus shot or booster (DTaP, TdaP, dT).
* Medication information, if any.
* 2 people to list as emergency contacts w/phone numbers.

Go here to complete your online Medical/Liability form:

<https://mycircuitree.com/ForestHome/Registration/RequestCode/S58B65C>